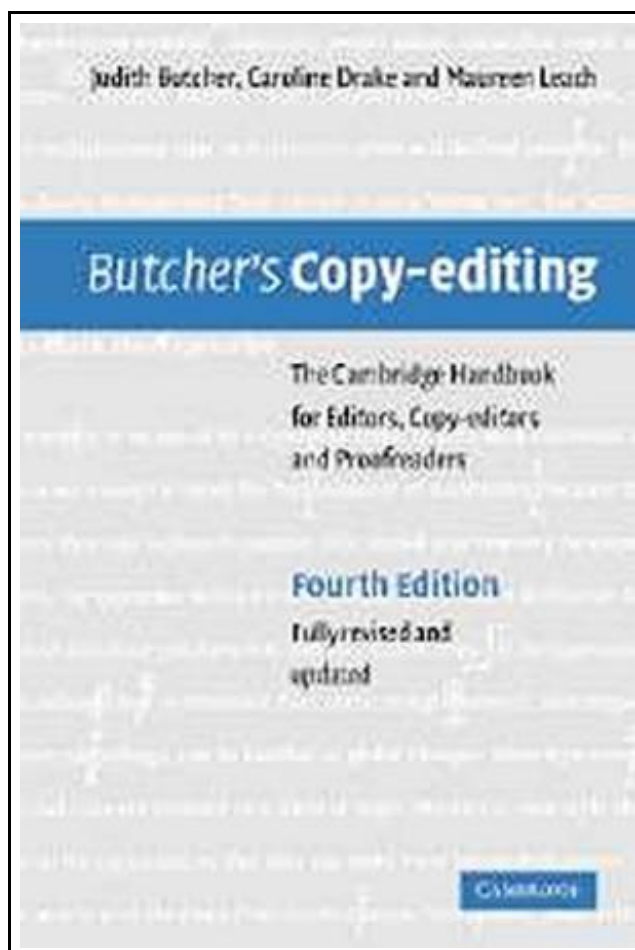# Butcher's Copy-editing: The Cambridge Handbook for Editors, Copy-editors, and Proofreaders (Fourth Edition, Fully Revised and updated)

Filesize: 1.19 MB

Reviews

It in a of the best book. Indeed, it really is play, nevertheless an amazing and interesting literature. It is extremely difficult to leave it before concluding, once you begin to read the book.
(Sofia Yundt)

BUTCHER'S COPY-EDITING: THE CAMBRIDGE HANDBOOK FOR EDITORS, COPY-EDITORS, AND PROOFREADERS (FOURTH EDITION, FULLY REVISED AND UPDATED)

To save **Butcher's Copy-editing: The Cambridge Handbook for Editors, Copy-editors, and Proofreaders (Fourth Edition, Fully Revised and updated)** eBook, make sure you click the link listed below and download the file or have access to additional information that are highly relevant to BUTCHER'S COPY-EDITING: THE CAMBRIDGE HANDBOOK FOR EDITORS, COPY-EDITORS, AND PROOFREADERS (FOURTH EDITION, FULLY REVISED AND UPDATED) ebook.

Cambridge University Press, New Delhi, India, 2008. Paperback. Book Condition: New. Since its first publication in 1975, Judith Butcher's Copy-editing has become firmly established as a classic reference guide. This fourth edition has been comprehensively revised to provide an up-to-date and clearly presented source of information for all those involved in preparing typescripts and illustrations for publication. From the basics of how to prepare text and illustrations for the designer and typesetter, through the ground rules of house style, to how to read and correct proofs, Copy-editing covers all aspects of the editorial process. New and revised features: up-to-date advice on indexes, inclusive language, reference systems and preliminary pages a chapter devoted to on-screen copy-editing guidance on digital coding and publishing in other media such as e-books updated to take account of modern typesetting and printing technology an expanded section on law books an essential tool for new and experienced copy-editors, working freelance or in-house Completely revised to reflect developments in electronic publishing A classic reference guide for all those involved in preparing text and illustrations for publication Clear explanations, examples and checklists provide an essential tool for new and experienced copy-editors Contents Preface; 1. Introduction; 2. Preliminary copy-editing, design and specimen pages; 3. Preparing the typescript for the typesetter; 4. Illustrations; 5. Proofs; 6. House style; 7. Preliminary pages; 8. Indexes; 9. Other parts of a book; 10. Bibliographical references; 11. Literary material; 12. Multi-author and multi-volume works; 13. Science and mathematics books; 14. Other special subjects; 15. Reprints and new editions; 16. On-screen editing Anne Waddingham; Appendixes: 1. Checklist of copy-editing; 2. Book sizes; 3. Abbreviations for states in the USA; 4. Phonetic symbols; 5. The Russian alphabet; 6. Old English and Middle English letters; 7. French and German bibliographical terms and abbreviations; 8. Mathematical symbols; 9. Hebrew;...

📄 **Read Butcher's Copy-editing: The Cambridge Handbook for Editors, Copy-editors, and Proofreaders (Fourth Edition, Fully Revised and updated) Online**

📄 **Download PDF Butcher's Copy-editing: The Cambridge Handbook for Editors, Copy-editors, and Proofreaders (Fourth Edition, Fully Revised and updated)**

Other PDFs

[PDF] Adult Coloring Books Reptiles: A Realistic Adult Coloring Book of Lizards, Snakes and Other Reptiles (Paperback)

Follow the link below to download and read "Adult Coloring Books Reptiles: A Realistic Adult Coloring Book of Lizards, Snakes and Other Reptiles (Paperback)" file.

Download Document »

[PDF] Adult Coloring Book Birds: Advanced Realistic Bird Coloring Book for Adults (Paperback)

Follow the link below to download and read "Adult Coloring Book Birds: Advanced Realistic Bird Coloring Book for Adults (Paperback)" file.

Download Document »

[PDF] Nautical Coloring Book: An Advanced Adult Coloring Book of Nautical, Maritime and Seaside Scenes (Paperback)

Follow the link below to download and read "Nautical Coloring Book: An Advanced Adult Coloring Book of Nautical, Maritime and Seaside Scenes (Paperback)" file.

Download Document »

[PDF] The Java Tutorial (3rd Edition)

Follow the link below to download and read "The Java Tutorial (3rd Edition)" file.

Download Document »

[PDF] A Smarter Way to Learn JavaScript: The New Approach That Uses Technology to Cut Your Effort in Half (Paperback)

Follow the link below to download and read "A Smarter Way to Learn JavaScript: The New Approach That Uses Technology to Cut Your Effort in Half (Paperback)" file.

Download Document »

[PDF] You Shouldn't Have to Say Goodbye: It's Hard Losing the Person You Love the Most

Follow the link below to download and read "You Shouldn't Have to Say Goodbye: It's Hard Losing the Person You Love the Most" file.

Download Document »